

DENT CHURCH OF ENGLAND PRIMARY SCHOOL

COMMITTEE PROCEDURES

Education Committee and Resources Committee

- The chair of the committee will be appointed by the FGB at the first meeting of the year.
- Committee membership and committee procedures will be reviewed annually and agreed by the FGB.
- Terms of Reference for each committee will be reviewed annually and approved by the FGB.
- Committee meetings will be conducted according to the same rules as governing body meetings with regard to written notice of meetings, keeping of minutes, recording names of those present and declaration of interest.
- Any member of the governing body is welcome to attend meetings. Any governor who attends a meeting will be entitled to vote whether or not they are a member of that committee.
- Meetings must be quorate. A quorum shall be half the existing membership of the committee rounded up to the nearest whole number (must be at least 3).
- If the Clerk is unable to attend the meeting then the committee will appoint one of its members to administer the meeting, ie. another Governor but not the Head Teacher.
- The Committee Chair will report to the FGB at its next meeting.

Signed as agreed: *HE WILKINSON*

Uice
(Chair of *Education / ~~Resources~~ Committee)
*delete as necessary

Date: *29/10/2019*

(To be reviewed annually in September Term)

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EDUCATION COMMITTEE

TERMS OF REFERENCE

- To keep the School's strategic direction under review in order to raise further the standards of achievement.

Key Documents

- **School Improvement Plan, SEF, SIAMS (Inspection and Self-evaluation) School Aims, Ofsted Reports, APS data, ScholarPack, other school cohort data and all other relevant policy documents.**

Key Aims

- To provide guidance to the Governing Body on the Performance Management Policy.
- To monitor the effectiveness of Continuing Professional Development (CPD) and ensure it meets the needs of both staff and school.
- To ensure that all Governing Body and other curriculum decisions are pupil-led.
- To monitor the rate of pupil progress across the school.
- To monitor assessment, testing and reporting arrangements and advise and make recommendations to the Governing Body about Annual Target Setting.
- To provide guidance and make recommendations to the Governing Body.

Signed as agreed: *HEWLETTSON* .

VICE (Chair of Education Committee)

Date: *29/10/2018* .

(To be reviewed annually in September Term)